

MEMORANDUM FOR The National Guard Bureau (NGB)

SUBJECT: Project Safe Guard

National Guard Bureau
111 S George Mason Dr,
Arlington, VA 22204

Dear NGB,

[COMMAND] at [LOCATION] offers our full support to participate in Project Safe Guard (PSG) Universal Training, a National Guard (NG) research-based comprehensive integrated primary prevention training program on the secure storage of firearms to decrease the risk of harm to service members and their families.

Program Partners: National Guard Bureau, The Center for the Study of Traumatic Stress (CSTS), Rutgers University New Jersey Gun Violence Research Center, and Anduril LLC

I acknowledge the support for the following requirements:

- a. CSTS, Rutgers University, and Anduril LLC will be responsible for:
 - i. Providing trainings and materials
 - ii. Conducting evaluation efforts
 - iii. Compiling final reports and dissemination products
 - iv. Providing a \$25 gift card for attendees who complete a pre- and post-training questionnaire, and an additional \$25 gift card for completing a 1-month follow up questionnaire
 - v. Providing a firearm lock box for participants if available.

- b. [LOCATION] will be responsible for:
 - i. Selecting NG participants
 - ii. Covering any necessary expenses for participants
 - iii. Identifying suitable locations and training dates
 - iv. Facilitating registration (for provision of materials & lock boxes)
 - v. Promotion and participation in evaluation efforts
 - vi. Distribution of lock boxes (either day of training or post-training) to participants who complete training.

[LOCATION] acknowledges receipt and understanding of the PSG Information Packet.

This memorandum shows my complete support for the team to move forward with this critical integrated primary prevention initiative. If you require additional information, please contact [POC NAME] at [POC email] or [POC phone].

Sincerely,

Name, title, and signature of S/T/DC unit
commander/leader