The Non-Clinical Referral Tool (NCRT) is an official document (DD form 3179) that was developed to assist Family Advocacy Program (FAP) personnel in evaluating alleged incidents of problematic sexual behavior among children and youth (PSB-CY) and in determining if the multidisciplinary team (MDT) should be engaged to evaluate and/or manage the alleged incident.

The NCRT can be used by (1) personnel from the Department of Defense Education Activity (DoDEA) and the Child Development/Youth Programs (CD/YP) and (2) other sources such as parents or law enforcement personnel. The tool consists of two parts. Section 1 is a Sexual Behavior Guide in which the alleged behavior is assessed by the approximate developmental age of the child. Section 2 consists of a series of questions for the referral source and for FAP to consider whether to engage the multidisciplinary team (MDT).

In Part 1, there are separate sections for evaluating the behavior of the exhibitor in the alleged incident if there is more than one child involved or there is only a single child. Evaluations of the alleged behavior is accomplished through checklists of behaviors of children in age group intervals (2-4, 5-9, 10-12, 13-18 years). The checklists of possible behaviors that fall into three categories for each age group: (1) normative “common” sexual behaviors, (2) cautionary “less common: sexual behaviors, and (3) problematic “uncommon” sexual behaviors.

Part 2 consists of instructions for (1) DoDEA and CD/YP and (2) FAP personnel to follow when the alleged behavior falls into one of the three categories of behavior: normative, cautionary, and problematic, regardless of a child’s age. Included in these instructions is the decision for FAP whether to convene the MDT. Note that the processes described in the NCRT do not function as in an Incident Determination Committee review in which an incident is determined as meeting/not meeting FAP criteria. The NCRT is a tool for evaluating alleged child/juvenile sexual behavior and for engaging the MDT. Follow-on steps for management of the case will be conducted by the organizations involved in decisions by the MDT.